

**Morley Memorial Primary School**

**Full Governing Body Meeting**

**2nd December 2021**

**Minutes**

The meeting started at 7 p.m.

**Theme - *Data and SEND/PP***

	AGENDA ITEMS
1	<p>Welcome and apologies for absence</p> <p>Governors in attendance: Nikki Brown (NB) (Head Teacher).</p> <p>Jonathan Gorrie (JG) Chair, Tom Knowles (TK); Caroline Louth (CL); Ruth Kershner (RK); Hilary Toulmin (HT), Verity Motskin (VM) and Pip Wilson (PW); Dan Ashby (DA)</p> <p>Guests: Katy Kowalska (KK) Beth McGreer (BM)</p> <p>Apologies were received from Jack Pullen and Philip Colligan</p>
2	<p>Notice of any other business</p> <p>TK has met with Melissa Ward re PSHE – will write up the report for a future meeting</p>
3	<p>Declarations of interest relating to items on this agenda</p> <p>None</p>

4	<p>Correspondence</p> <p>Note of Visit from School Improvement Advisor to Chair – NB's appraisal has taken place.</p>
5	<p>Minutes and matters arising</p> <p>Governors reviewed and approved the minutes and actions from the meeting held on 7<sup>th</sup> October 2021.</p>

6

Pupil Premium – KK

6a. MMPS Pupil Premium Strategy Statement and

6b. Pupil Premium provision update

Katy Kowalska explained to Governors the Pupil Premium strategy Statement and provided an update on the Pupil Premium scenario in school, including the number of children involved and the associated budget and recovery premium. KK presented the national averages for schools and also progress data for the Autumn term as well as attendance and behaviour data for this group of children. KK shared personal experiences of encounters with PP families and their level of engagement, which Governors found helpful.

It was noted that work carried out by the Recovery and Re-engagement Leads across the key stages has been particularly beneficial. The work and support provided by the Teaching Assistants' team and the success of intervention work was also highlighted.

Parents have been provided with more support with using loan Chromebooks with video links and tips shared.

The school has been offering after school clubs to PP children via Premier Sport and also participates in the Brilliant Club Scholar's Programme, which encourages children from families who may not have a background in further education or university attendance. Children are given the opportunity to visit a university campus and produce a piece of writing. The school uses the LA's Boxhall profile tool which looks at enhancing children's emotional regulation and social interaction and confidence levels, as well as other soft skills to gauge where children's dispositions are for learning. The Brilliant Makers' club, which is an art club, has also been offered to PP children.

JG noted that there is now a higher amount in the budget to be able to spend on such facilities. KK stated that she has not been as ambitious as she could have been but is keen to focus on this going forward.

A governor asked what the school does to support parents who find it difficult to use Chromebooks. Is there a difficult balance in being supportive to parents and ensuring they do not become reliant on support from the school, ie, the school is not parenting the parents. KK stated that she knows the parents in question well. NB stated that the school is able to work collaboratively and take time to nurture and balance relationships and have robust conversations with these parents to sustain a good link. Some of the same children also have safeguarding concerns so it is important to

	<p>stay in touch with those parents. Another governor asked if some of these children have had a chance to be 'learning ambassadors.' KK confirmed that they have.</p>
7	<p><b>Safeguarding Update</b></p> <p>KK shared data on the number of children with Safeguarding files. It has been a busy period with lots of crossover between wellbeing and behaviour issues, a section 47 Child protection incident, TAF (Team Around the Family) meetings, MASH (Multi-Agency Safeguarding Hub), referrals and requests for information, 2 racist incidents, There have been 2 social services referrals, both resulting in no further action. There are currently 5 risk reduction plans for children presenting challenging and dangerous behaviours in place and 4 of them have 0 funding. The time taken up managing the behaviours of these children presents significant challenges. Staff absences have been particularly challenging. KK reported that the school is now using My Concern software to log and report safeguarding concerns which is proving useful. Staff have all received training on it's use.</p>

8

SEND

8a. Governor Visits RK - SEND/Inclusion visit report

8b. SEND provision update from AHT for Inclusion - BM

Beth McGreer updated governors on the school's SEND provision. There are 49 children with a SEN profile with a variety of needs and the curriculum is customised to the child's individual's needs. 4 have an EHCP, 2 are awaiting EHCP and have one to one adult support funded by the school in the meantime. The most significant needs are in reception to year 3. It is a priority for the school to meet its statutory requirements. In the last 4/5 years the assessment review cycle has developed to be more robust. High quality teaching is important alongside interventions and the importance of teacher contact time with the pupil is recognised. A range of interventions are offered in school to children who require additional support. BM highlighted the support the TAs offer towards the interventions. The strengths and challenges of the school's SEND services were shared with the Governors.

The main challenge is staff retention. A governor asked if CPD is offered in terms of upskilling staff. BM stated that there are not many opportunities provided outside of school. The induction package is comprehensive and regular meetings take place and intervention training is offered. A lot of the learning is offered on the job. NB shared that the introduction of weekly TA meetings enables TAs with particular expertise to share and deliver the training/knowledge to the rest of the TA team.

Governors thanked BM for her time.

9	<p>Head's Update including:</p> <ul style="list-style-type: none"> <li>• COVID</li> </ul> <p>The impact of Covid has proved an ongoing and significant challenge due to a rise in cases, in excess of 30 positive cases since October half term. Staff absence has also been very high and it has been difficult to get supply cover. It has been necessary to close a class for 48 hours. A governor asked about parents' reaction to this. NB stated that they have been understanding and supportive.</p> <ul style="list-style-type: none"> <li>• Curriculum</li> </ul> <p>NB shared the opening of one of the school's Shakespeare performances. An online screening was shared of Hamlet and Julius Caesar with parents last week. NB highlighted some of children's achievements even amongst the current difficulties and challenges.</p>
10	<p>Governor Roles and Responsibilities</p> <p>Governors reviewed roles. It was agreed that Dan would look after the school's website development.</p> <p><a href="https://docs.google.com/spreadsheets/d/1KPrnBXxlD0mlv730Z6CctoWW6nF7k_l7cl90wB50wA/edit#gid=0">https://docs.google.com/spreadsheets/d/1KPrnBXxlD0mlv730Z6CctoWW6nF7k_l7cl90wB50wA/edit#gid=0</a></p>
11	<p>Finance- latest BMR and summary</p> <p>A report was shared with governors ahead of the meeting. It was noted that the carry forward is circa 100k more than last reported. This is mainly due to the difficulty with recruiting across the school and the office being understaffed.</p>

12	<p>Policies for approval -The following were circulated ahead of the meeting. Governors reviewed and approved:</p> <ul style="list-style-type: none"><li>a. Intimate Care Policy (BM)</li><li>b. Teachers Pay Policy</li><li>c. Supporting Children with Medical Needs and Conditions (BM)</li></ul>
13	<p>AOB</p> <p>VM - Early Years Visit</p> <p>The report was shared with governors ahead of the meeting.</p>
	<p>Close</p> <p>The meeting closed at 9.00</p>