

The meeting started at 7 p.m.

Theme - Budget, H&S, and Safeguarding

1	<p>Welcome and apologies for absence</p> <p>Governors in attendance: Nikki Brown (NB) (Head Teacher).</p> <p>Philip Colligan (PC), Chair; Jonathan Gorrie (JG), Vice Chair; Tom Knowles (TK); Jack Pullen (JP); Caroline Louth (CL); Ruth Kershner (RK); Hilary Toulmin (HT), Verity Motskin (VM) and Pip Wilson (PW)</p> <p>Also in attendance:</p> <p>Tim Fox (TF) School Business Manager until 8:20pm</p> <p>Sonali Rao (SR) Clerk to Governing Body</p>
2	<p>Notice of any other business</p> <p>None</p>
3	<p>Declarations of interest relating to items on this agenda</p> <p>None declared</p>
4	<p>Correspondence</p> <p>None</p>
5	<p>Minutes and matters arising</p> <p>The minutes of 18 March 2021 were agreed.</p>

6	<p>Agree SFVS</p> <p>The SFVS was circulated in advance and was reviewed and approved by governors.</p>
7	<p>Staffing structure updated</p> <p>Following the last meeting NB presented her revised and more ambitious proposal for the staffing structure to governors, which was also circulated ahead of the meeting. NB shared two versions to demonstrate possible variations in the budget. Governors expressed that they would be happy to approve the higher costs, given the affordability and use of catch up funding in order to allow recruiting of more positions.</p>
8	<p>Budget sign off</p> <p>A summary of the budget for 2020-2021 (and explanatory notes) had previously been circulated to governors. TF presented 3 versions of the budget. It was noted that there is a substantial variation in the BMR presented currently, in comparison to the BMR presented in February. TF accepted that this was due to some adjustments not being made in his initial calculation. Governors reiterated that data presented must be accurate in order to allow for correct decisions to be made. A governor asked whether the Head was satisfied that appropriate controls were in place around the recording and provision of financial information. The Head noted she was considering this. Having reviewed and discussed all versions presented, governors confirmed their choice of budget for approval which was version 1, as drafted and presented. Governors noted their thanks to TF for all of his hard work and time.</p>
9	<p>Health and Safety Reporting</p> <p>A report was circulated in advance of the meeting. NB and TF have carried out a 'walk around' tour. TF is in contact with contractors to carry out any necessary work. Some minor remedial work took place over the Easter holidays. A condition survey is due to take place in the summer holidays. Currently no urgent work is pending.</p>

10	<p>Agree schedule of H&S visits</p> <p>Governors agreed that Health and Safety visits will be scheduled as soon as it is allowed.</p>
11	<p>Head's Update</p> <p>The Head's report was shared with governors ahead of the meeting. NB shared the reason for the drop in number of pupils on roll. Some pupils are showing very high needs which is proving to be a challenge. Some challenging behaviour has been received from parent(s) and governors extended their support in making sure the school is a safe place to work for all staff and discussed ways of raising awareness.</p> <p>There were also discussions around the spending of the catch up funding, SEND support, staffing and pupil outcomes. There was a recent bubble closure in Year 6 and remote learning took place during this period. The Risk Assessment Plan was reviewed in March and there are no new changes to report. The LA have advised that all Covid restrictions should continue, while Cambridge continues to see a relatively high number of cases. The Recovery Plan is currently with the Extended Leadership team and will be presented in the next governors meeting</p>
12	<p>Wraparound Care</p> <p>NB presented a proposal for a staffing restructure for Spectrum. Governors support and agree to delegate the consultation process to the Headteacher.</p>
13	<p>Reports from Governor visits</p> <p>Reports from the PSHE Visit and Safeguarding Visit were shared with governors ahead of the meeting.</p>
14	<p>FOM Priorities</p> <p>Priorities for FOM Funding for 2021-2022 include redevelopment of the library and a possible multi-use site and also Christmas celebrations depending on sales of Christmas trees. NB plans to unveil her plans in the next meeting with FOM.</p>

15	<p>AOB Parent Survey</p> <p>Governors discussed possible questions for the upcoming parent survey. RK to circulate possible questions to governors with a response deadline of 13 May.</p>
16	<p>Close</p> <p>The meeting closed at 9:20pm (there was some technical difficulty at the beginning which caused a delayed start to the meeting).</p>