



**Morley Memorial Primary School  
Full Governing Body Meeting  
8th October 2020**

**Minutes**

The meeting started at 7 p.m.

1.	<p>Welcome and apologies for absence</p> <p>Governors in attendance: Philip Colligan (PC), Chair); Jonathan Gorrie (JG), Vice Chair; Tom Knowles (TK); Jack Pullen (JP); Caroline Louth (CL); Ruth Kershner (RK); Hilary Toulmin (HT); Verity Motskin (VM) and Nikki Brown (NB) (Head Teacher).</p> <p>Also in attendance: Sonali Rao (Clerk – SR)</p>
2.	<p>Election of the Chair and Vice Chair</p> <p>SR notified the Governors that one nomination had been received in advance for the role of Chair of Governors from PC. SR invited other Governors present to nominate themselves for the position of Chair. None did.</p> <p>PC left the meeting. Governors elected PC as chair for a term of one year. PC rejoined the meeting.</p> <p>SR notified the Governors that no nominations had been received in advance for the role of Vice Chair of Governors. SR invited Governors present to nominate themselves for the position of Vice Chair. JG did.</p> <p>JG left the meeting. Governors elected JG as Vice Chair for a term of one year. JG rejoined the meeting.</p>
2.	<p>Notice of any other business</p>

	None
3.	Declarations of interest relating to items on this agenda None were declared
4.	Correspondence None
5.	Minutes and matters arising The minutes of 9 July 2020 were agreed
6.	<p>Head's Report and SDP Priorities</p> <p>The Head's report was circulated in advance of the meeting. Governors discussed and reviewed the successes and challenges since reopening of school. NB noted that the school is in week 3 since opening and children have settled in well. Behaviour has been good overall. Lockdown recruitment has led to the school being fully staffed and the Pupil Wellbeing lead has delivered wellbeing sessions to all classes. The rigorous planning that had gone into reopening of school has proved successful overall. Challenges include the additional time taken in handwashing which is eating into learning time, management of bubbles and spaces and parental expectation and added pressure on all levels of staff and departments. A governor asked a question regarding staff capabilities in terms of dealing with added pressure. NB answered that she is dealing with some of the correspondence directly in order to reduce stress on staff. A governor asked if there are likely to be an increase in formal complaints. NB answered that an increase has been noted due to the level of parental anxiety. Governors agreed to draft a couple of paragraphs to parents next week for reassurance.</p> <p><u>SDP</u> Some of the SDP priorities from last year will be rolled over to the current year. It was agreed at the strategic planning meeting that SDP targets would be limited this year and merged where necessary.</p>
7.	<p>Coronavirus impact</p> <p>Governors discussed the impact of the virus on the school, with a particular focus on staff wellbeing. Focus remains on helping the children to settle back into school and identify areas for development.</p>
8.	<p>Info on upcoming Pay Policy 2020-2021</p> <p>7.50</p>

	FGB 20.14
9.	Ofsted Pupil Premium Reporting – Advice from DfE discussed
10	<p>Policies for approval</p> <p>RSE (discussed in LC)</p> <p>RSE -discussed in LC and ratified by FGB – still to discuss method of consultation nearer the time</p> <p>Visitors Privacy Notice – to be implemented asap</p> <p>Grievance Procedures – no change - approved</p> <p>First Aid Policy - approved</p> <p>Redundancy Policy - approved</p> <p>Statement of procedures for dealing with allegations of abuse against staff – approved</p> <p>Teachers Pay – NB to circulate for ratification post salary committee meeting</p> <p>Charging and Remissions - approved</p> <p>Data Protection - approved</p> <p>Health and Safety - approved</p> <p>Freedom of Information – approved</p>
11	<p>Governance matters:</p> <p>Governors reviewed and discussed</p> <ul style="list-style-type: none"> <li>a. Code of Practice</li> <li>b. Standing Orders</li> <li>c. Delegated decision planner</li> <li>d. FGB terms of reference</li> <li>e. <a href="#">Governor appointments and roles</a></li> <li>f. <a href="#">Annual Planner</a></li> </ul> <p>JG to revisit dates and work with Sonali and Tim to finalise</p>
12	Safeguarding
13	<p>AOB</p> <p>None</p>
	<p>Close</p> <p>The meeting closed at 9.00</p>

### Actions arising from FGB meeting 9 July 2020

<b>Item/ Reference</b>	<b>Action</b>	<b>Owner</b>	<b>Deadline/Status</b>
Item 6	PC to draft correspondence to go out to staff and parents	PC	Completed 19/10/2020
Item 11	Dates of meetings – remaining year	JG	In progress