

**Morley Memorial Primary School**

**Learning Committee**

**Friday 24<sup>th</sup> January 2020 1:15pm**

**Minutes**

<b>1</b>	<b>Welcome and apologies for absence</b>  In attendance Tom Knowles (Chair – TK) Nikki Brown (Head Teacher – NB) Ruth Kershner (RK) Hilary Toulmin (HT) Jack Pullen (JP)  Also in attendance  Katy Kowalska (KK) Sonal Rao (Clerk)
<b>2</b>	<b>Notice of Any Other Business</b>  A parent had approached a Governor about their child who prefers to use the opposite gender's toilets. Governors agreed that they should be advised to contact the school to make suitable arrangements. NB will ensure the issue is managed sensitively.
<b>3</b>	<b>Declarations of interest relating to items on this agenda</b>  None declared
<b>4</b>	<b>Minutes of the last LC meeting on 23<sup>rd</sup> September 2020 and matters arising</b> <ul style="list-style-type: none"><li>• Governors confirmed the minutes of the last meeting held on 23<sup>rd</sup> September 2019 to be a true and accurate reflection of the meeting.</li></ul>

<p><b>5</b></p>	<p><b>Review Terms of Reference and discuss options to take to FGB</b></p> <ul style="list-style-type: none"> <li>• Governors agreed updated Terms of Reference and agreed to have one meeting per term and one extraordinary meeting if required. LC agreed that holding meetings during school day provided wider scope to interact with children and staff</li> <li>• LC elected and appointed Ruth Kershner as Vice Chair of LC for the remainder of this academic year</li> </ul>
<p><b>6</b></p>	<p><b>Curriculum update</b></p> <ul style="list-style-type: none"> <li>• Katy Kowalska shared the curriculum focus of the new Ofsted framework with governors. NB commented that the main change is the 'Deep Dive' section and in preparation staff have revisited curriculum topics during Inset day last June and subject leaders have revisited their areas and updated curriculum overviews during Inset day in September 2019</li> <li>• Governors enjoyed a tour of classes around the school and have passed their thanks to teachers for all their hard work. Governors also commented on good behaviour seen around the school.</li> </ul>
<p><b>7</b></p>	<p><b>Pupil Premium -</b></p> <ul style="list-style-type: none"> <li>• PP spending update</li> </ul> <p>A document was circulated to all governors in advance of the meeting.</p> <p>KK shared an update on Pupil Premium current spending and the success of the Pupil Premium vouchers. A governor questioned how families can continue participating in additional activities once the voucher had been spent. NB explained that the voucher is offered to cover one term per year, however it encourages families to find ways of continuing independently.</p> <ul style="list-style-type: none"> <li>• Current achievement –</li> </ul> <p>KK also shared progress of PP children over time. It was noted that those currently significantly below are children who are mid-phase admissions. Data reflects that as mid-phase children gain confidence achievement levels tend to build up.</p>

<p><b>8</b></p>	<p><b>Update on SEND</b></p> <ul style="list-style-type: none"> <li>• Current SEND provision and needs –</li> </ul> <p>a report was shared in advance of the meeting. The report looks at the number of children currently needing SEND provisions, not including pupils with EAL, those in support groups, PP children, those with CP plans, those with family worker support (or receiving support from school to access basic care like eye tests) or those with ‘initial concerns’ around SEN. The report outlines the impact of caring for SEND children on staff, well-being and support levels required including staffing and training needs. The report also analyses current strengths and challenges as well as future objectives.</p> <ul style="list-style-type: none"> <li>• Governor visit report</li> </ul> <p>RK’s termly report was circulated in advance. RK gave an overview of her visit with Beth McGreer. Governors agreed that it would be a good idea for Headteacher to invite Beth to a future LC meeting for further discussion and LC would take the bigger picture to the Full Governing Body and Resources Committee if required.</p>
<p><b>9</b></p>	<p><b>Achievement Data</b></p> <ul style="list-style-type: none"> <li>• Review of Autumn Term progress</li> </ul> <p>Headline data had previously been circulated to governors. It was noted that a dip in progress in Year 2 HT explained that the use of the Teacher Assessment Framework affecting outcomes as teachers remain more cautious at the end of this key stage. LC noted that attainment in Writing, while Reading and Maths remain strong.</p>
<p><b>10</b></p>	<p><b>Policies</b></p> <ul style="list-style-type: none"> <li>• <b>Equality Policy –</b></li> </ul> <p>Clerk to make amendments as suggested and publish on Website</p>
<p><b>11</b></p>	<p><b>Any Other Business</b></p> <p>None</p>