

Morley Memorial Primary School

Resources Committee Meeting

17 March 2020

Minutes

Governors in attendance: Remotely Rachel Williams (RW) (Committee Chair); Caroline Louth (CL) (Committee Vice Chair); Jonathan Gorrie (JG); Richard Lambert (RL);

and Nikki Brown (NB) (Head Teacher).

Also in attendance: Tim Fox (School Business Manager - TF) Sonali Rao (Clerk – SR);

The meeting was quorate.

RC agreed to discuss key points on agenda during the meeting. The remaining items will be considered via email. Chair to liaise with Clerk to arrange.

NB summarised the current situation in school amidst the Coronavirus climate. Teaching capacity has been affected. Staff who are more vulnerable have been advised to talk to NB.

Lettings Price Increase

TF gave a summary of the current financial situation. Some lettings are not going ahead until further notice including Taekwondo, Baptist church, amongst others.

Although the increased rates will apply from April 2020, lettings will not be notified until the space is let and the charge can commence again.

RC approved price increases which will be charged from when lettings restart.

School meal price

Governors discussed proposed price increase to school meals. A governor questioned whether the quality of the food is top end as our prices are one of the highest amongst local schools. NB stated that since changing over to Pabulum complaints have significantly reduced and that a 5 pence increase would not discourage parents or uptake of a school meal. Pabulum are increasing cost of meal to Morley by 5 pence. **Governors approved a 5 pence increase per meal to £2.45 from April 2020**

Afterschool Club

Governors discussed the impact of the loss of income as a result of cancelled after school club places. **TF will look at afterschool pro rata cost.**

A Governor questioned how much income do we expect to lose?

TF explained that letting income from now to end of summer is less than £10,000 and there is enough in our carry forward to sustain losses that will be incurred due to trip cancellations and lack of lettings.

Additions to staffing structure and budget

NB stated that we have a funding increase of circa £109,000 for 2020/2021 and proposed to use the majority of the funding to increase staffing to support areas that face challenges due to changes in demographics or due to a reduction in support from the local authority.

Various additional roles were discussed and reviewed. JG summarised that as long as figures will be kept under review, recruitment of new staff over the next few years should not be affected. **On this basis governors approved the recruitment of 2 additional full time Teaching Assistant posts, a part time Finance Officer, 2 NQTs and an addition of 0.5 days to L&M time.**

Governors discussed the possibilities of ensuring that should the school face a period of financial difficulty there will be flexibility to reduce the staffing level to combat this. NB confirmed that she has flexibility to change the staffing structure if there was financial difficulty by ending seconded posts early as an example.

It was noted that any outstanding refurbishment plans are listed in the asset management plan.

Staff have been spending their allocated budget within the deadline.

Governors reviewed and approved the staffing structure and budget.

SFVS

Governors reviewed and considered the SFVS. It was noted that resources are being used to support high-quality teaching and achieving the best education outcomes for pupils. **Governors approved the SFVS. Clerk to contact Chair of Governors to sign.**

AOB

Governors agreed that policies due for approval would be agreed by email. RW to set up a spreadsheet system to collate approval. RW to liaise with Clerk to run through the remaining items on the agenda.

Governors extended their thanks to all staff at Morley for all their hard work during this difficult time.