



**Morley Memorial Primary School  
Extraordinary Full Governing Body Meeting  
Telephone Conference Call  
13<sup>th</sup> December 2018 at 4.00pm  
Minutes**

**Governors in attendance:**

Nikki Brown (NB – Head Teacher)  
Philip Colligan (PC – Vice Chair)  
Rachel Williams (RW)  
Shareta Passingham (SP)  
Richard Lambert (RL)  
Jack Pullen (JP)  
Tom Knowles (TK)

**Apologies:**

Caroline Louth  
Helena Jopling  
Jonathan Gorrie  
Sarah Smalley  
Ruth Kershner

**Also in attendance:**

Alison Lawrence (Clerk)

**1. Welcome**

In light of the subject of the Extraordinary Full Governing Body (EFGB) meeting, it was agreed that Nicky Odgers (NO) should not attend the conference call. It was agreed that PC should chair the meeting.

The Chair welcomed Tom Knowles, the new co-opted governor, to the Governing Body.

The meeting was quorate and the Clerk took minutes.

**2. Election of a new Chair and Vice Chair of Governors**

NO had announced in July her intention to step down from the role of Chair of Governors on 31<sup>st</sup> December 2018. An advertisement for a new Chair had not been successful.

PC had spoken to most members of the Governing Body prior to the meeting and said that, in the absence of other candidates, he would be prepared to serve as chair until the end of the August 2019. This would allow the school to run a further recruitment process. PC's term of office was due to expire on 18<sup>th</sup> January 2019 and so, in order to continue to serve on the governing body, governors needed to re-elect PC for a further term of office.

JG said that he would be willing to serve as Vice Chair.

Governors were asked whether they needed further time to discuss the proposal for PC to take on the role of Chair of Governors and PC offered to absent himself from the conference call for this. Governors declined this opportunity.

#### Proposal for appointment of PC to Chair of Governors

SP formally proposed the appointment of PC as Chair of Governors with effect from 1<sup>st</sup> January 2019 until September 2019.

Governors unanimously agreed to re-elect PC for a further term of office and to appoint him to the Chair of Governors and it was noted that both RK and JG had emailed their support of the proposal.

#### Proposal for appointment of JG to Vice Chair of Governors

PC formally proposed the appointment of JG as Vice Chair of Governors with effect from 1<sup>st</sup> January 2019 until September 2019. Governors agreed that JG should be appointed Vice Chair.

### **3. Any Other Business**

There being no other business, the meeting concluded at 4.10pm.