



**Morley Memorial Primary School
Learning Committee Meeting
Thursday 15th March 2018 at 7.00pm**

Minutes

Governors in attendance:

Shareta Passingham (Committee Chair – SP)
Nicky Odgers (NO)
Helena Jopling (HJ)
Anton Alexandroff (AA)

Nikki Brown (Head Teacher - NB);
Ruth Kershner (RK)
Melissa Ward (MW)

Also attending:

Alison Lawrence (Clerk)

The meeting was quorate. The Clerk took minutes.

1. Welcome

The Chair welcomed governors and in particular Anton Alexandroff who was sitting on the Learning Committee for the first time. There were no apologies for absence.

The Chair asked NB to pass on thanks on behalf of all the governors to the staff following the school's Ofsted inspection on 13th March.

2. Notice of any other business

Item 10: pupil premium pupils progress tracking (see item 10)

3. Declarations of interest

None were declared.

4. Minutes of the last meeting and matters arising

Minutes of meeting 26th January 2018:

Minutes had been previously circulated to governors.

- Governors agreed that the minutes were accepted as a true record of that meeting, subject to the Clerk making one minor amendment (TLC targeting). Clerk to amend and arrange for SP to sign revised minutes [LC1503.4].
- Spiritual, Moral, Social and Cultural Development Policy now updated and on website.
- Pupil well-being lead had now been appointed and had started in her role.

5. SEND visit report

The report of the visit by RK had been previously circulated to governors. Governors noted:

- RK was due to meet Beth McGreer the following week for a follow-up meeting.
- RK has asked to meet children with Beth McGreer at her next visit.
- Governors will consider adding questions about SEND provision to the parent questionnaire in the summer term.

6. Progress in writing visit report

The report of the visit by NO had been previously circulated to governors. NO had met with Kerry Darby and a Y6 teacher. Governors noted:

- Many of the actions in the action plan had been implemented.
- Around 90% of children who were high achievers at KS1 are on track to achieve higher levels at KS2.
- A working group looking at research on writing has been set up.
- Paperwork from the meeting on 13th March of cluster schools on moderation of writing had been received for reference (no one from Morley was represented at the meeting since the Ofsted inspection had taken place that day).

7. Pupil behaviour visit report

The report of the visit of SP and HJ had been previously circulated to governors. Governors noted:

- Behaviour logs have not yet been implemented at lunchtime. Governors recognised this was due to the problem of not being able to recruit lunchtime supervisors. Governors will continue to monitor this target.
- SEND pupils are over-represented in the group of pupils with poor behaviour.
- NB explained that the school holds children to account for their behaviour choices in an age-appropriate way.

8. Early Years visit report

The report of the visit by RK had been previously circulated to governors. Governors noted:

- In terms of managing behaviour, the sunshine chart is helpful.
- Changing local demographics have led to changing levels of needs in the children when they enter Early Years (for example, in relation to language, physical development etc).
- Governors discussed what can be done to help the school with the resource implications of a high number of EAL pupils (in this year's Reception, over 50% of pupils have EAL, although this is not always officially declared by parents on application to the school).
- A governor asked whether the school could do more to market itself at open evenings.
- As there will be changes made to the EY baseline monitoring in the next academic year, the LC will discuss EY again in the Autumn [**LC1503.8**].

9. Policies

The draft Collective Worship policy had previously been circulated to governors. NB explained that the school interprets the policy sensibly and sensitively in reflection of Morley's diverse

school community. Governors agreed to adopt the policy. Clerk to upload to website [LC1503.9].

10. Any Other Business

Following her meeting with Anne Fisher, an independent adviser, NB wanted to show governors a new way of presenting data succinctly that captures pupil progress over time and which gives a snapshot of how a group of pupils (eg Pupil Premium, SEND etc) are doing. To this end, she had produced a document showing data on pupil premium pupil progress which tracked mileposts at the end of each year, together with statutory assessments. Governors agreed it was a helpful way of presenting the data to see the transition of a certain group of pupils through the school.

The meeting concluded at 8.30 pm.

Table of Actions

Ref	Item	Action	Owner	Status/deadline
LC1503.4	Minutes and matters arising	Amend minutes of LC meeting 26.01.18 and SP to sign	Clerk/SP	Ongoing
LC1503.8	Early Years Visit Report	Early Years to go on agenda for LC meeting in Autumn Term	SP/Clerk	Autumn Term meeting
LC1503.9	Policies	Collective Worship policy to be uploaded to website	Clerk	Ongoing