



Morley Memorial Primary School

Job Description and Person Specification

Playworker

July 2017

We hope that this recruitment pack will give you all of the information you need to complete your application for the position of Playworker at Morley Memorial Primary School.

Please pay close attention to the advert, job description and person specification as shortlisting will be based on meeting the criteria stipulated in these documents.

Morley Memorial Primary School is an equal opportunities employer and is committed to child protection/safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Enhanced Disclosure Barring Service (DBS) checks and disqualification declaration will be required for this post. Shortlisted candidates will be contacted and references sought prior to interview. Any offer of a position will be subject to satisfactory references and DBS checks.



Job Description

Post Title	Playworker
Responsible to	Childcare Manager/Deputy
Supervisory responsibilities:	None

Purpose of the job: To assist in the day to day operation of the After School, Breakfast Club and/or Holiday Club, helping to provide an interesting & stimulating play environment for the children & ensuring that the provision of child care for children who attend the clubs meets expectations of Morley Memorial & external agencies.

Main Responsibilities of the post:

- To facilitate the provision of safe, creative, appropriate play opportunities, preparation & organisation of activities based on the interests of the children, allowing them to explore on their own with unobtrusive adult supervision
- To meet & greet new & existing children into the setting & settle them into the activities
- To be aware of changes in children's friendships, proactively encourage their socialising & play & use any opportunity available to initiate & participate in games with them
- To supervise the children's, play whilst being aware of individual needs including medical, dietary & behavioural needs
- To deal with any inappropriate, unacceptable or challenging behaviour, referring issues accordingly
- To safeguard the health & well-being of children e.g. logging concerns, administering first-aid & assessing risk versus benefit in play activities
- To complete safety checks of the play space to ensure the safety of children remains paramount

- To contribute towards the day to day administration, record keeping, cleaning & care of the premises & equipment
- To attend & participate in staff meetings & training sessions, sometimes in addition to core working hours
- To support other Playworkers & to work as a team to ensure effective support for the setting
- To carry out all responsibilities & activities within an equal opportunities framework
- To help with the preparation of light refreshments & snacks
- To be committed to a child centred approach which values individual children & respects their decisions.
- To be conversant with the policies & procedures of the setting & to work within these at all times, promoting the clubs' ethos to the Playwork team
- To respect confidential & sensitive information & to uphold the dignity of the individuals in the setting
- To undertake any other duties as required to fulfil the requirements of the role

This job description may, from time to time be subject to modification or amendment in consultation with the holder of the post & other relevant parties.

Morley Memorial Primary School

Playworker Person Specification

	Essential	Desirable
Qualifications		<ul style="list-style-type: none"> a) Playwork qualification b) First Aid c) Food hygiene d) Recent child protection and safeguarding training
Knowledge and Understanding	<ul style="list-style-type: none"> 1. An understanding of high quality childcare 	<ul style="list-style-type: none"> e) .Knowledge of Playwork principles f) Knowledge of EYFS framework
Experience	<ul style="list-style-type: none"> 2. Experience working with children or young people (paid or voluntary) 	<ul style="list-style-type: none"> g) Experience of working with primary aged children
Characteristics and competencies	<ul style="list-style-type: none"> 3. Desire to provide safe, stimulating and creative play opportunities 4. Commitment to promoting children's safety and well-being 5. Commitment to inclusive practice and equal opportunities 6. Commitment to uphold the highest professional standards 7. Ability to communicate effectively in written and verbal form 8. Ability to work as part of a team 	