

# Minutes of the Morley Memorial Full Governing Body

10 February 2015

Attendance: Antony Carpen (AC)  
Caroline Louth (CL)  
Guy Turner (GT)  
Helen Devlin (HD)  
Julie Gawthrop (JG)  
Nicky Odgers (NO) (Chair)  
Nikki Brown (Head)  
Philip Colligan (PC)  
Rachel Calder (RC)  
Sarah Seed (SS)  
Emma Linney (EL) (Clerk)

Apologies: Melissa Ward (MW)  
Ruth Kershan (RK)

Venue: Morley

	Notes	Actions
1.	<b>Apologies</b>  Apologies for absence were received and accepted from MW.	
2.	<b>Notice of AOB</b>  <b>Chair:</b> In-house training session Strategy and vision day  <b>AC:</b> Links with local councillors	
3.	<b>Declarations of interests</b>  None.	
4.	<b>Correspondence</b>	

	None.	
5.	<p><b>Minutes of FGB meeting 19 January 2015 (circulated)</b></p> <p>The minutes were agreed as a true record and signed by the chair.</p>	Clerk – upload minutes to school website
6.	<p><b>Matters arising from FGB minutes of 19 January 2015</b></p> <p>There were no matters arising not covered elsewhere in the agenda.</p>	
8.	<p><b>GB membership (candidate statements circulated)</b></p> <p>Five candidates had come forward for the three co-opted governor vacancies. At least two GBs had met with each of them, and their personal statements had been circulated to the full GB prior to the meeting. A further candidate had come forward a few days prior to the meeting and had been advised that it was too late for her application to be considered on this occasion but if vacancies still existed after the meeting the GB would be very happy to consider her application at a later date.</p> <p>The GB reviewed the skills gaps they had previously identified. These were SEN, finance, facilities/buildings management, HR/performance management and nursery provision. The appointment of RK at the last meeting had filled the SEN gap. In addition, HD advised that she planned to step back from her role of Treasurer of the Friends of Morley at some point this year, and could shadow CL as link governor for Finance from that point. JG would be leaving the GB sometime before the summer and that this would create a need for someone with experience of working with children and young people.</p> <p><b>The GB decided</b> that, given the likely timescales for the building redevelopment and any future bid to run a nursery, it was not a priority to recruit governors with experience of building work or running a nursery at this time. It was noted that associate governors could be appointed at any point in the future if the GB felt that there were particular skills or expertise that would be useful for specific projects.</p> <p><b>GBs agreed</b> that while it was important to aim to recruit based on the required skills and experience</p>	

	<p>(including personal skills), candidates should also be considered based on their potential time, enthusiasm and commitment. Furthermore, that it was important to have a balanced of parents and non-parents. GBs were reminded that it had previously been agreed that essential qualities for all new governors were: commitment to improving education for all pupils, ability to work as a team and take collective responsibility for decisions, willingness to lean and commitment to the school's vision and ethos.</p> <p><i>(PC joined the meeting)</i></p> <p>After lengthy discussion, <b>the GB decided</b> to appoint Sarah Smalley to the Resources Committee and Marc Neesam and Anna Robinson to the Learning Committee.</p>	<p>NO – advise candidates of decisions.</p>
<p>11.</p>	<p><b>AOB</b></p> <p><b>Vision and strategy half-day session:</b> It had proved difficult to find a date to suit everyone. Friday 20<sup>th</sup> March was suggested. SS would look for a venue. The Deputy Head would be invited to attend.</p> <p><b>In-House training:</b> All agreed that a session on how best to conduct school visits to monitor the delivery of the curriculum would be beneficial. The Chair would organise this for the summer term.</p> <p><b>Links with local councillors:</b> AC offered to put the Head in touch with local city and county councillors.</p>	<p>Chair – organise in-house training session</p>
<p>12.</p>	<p><b>Dates of next meetings</b></p> <p>20<sup>th</sup> April, 13<sup>th</sup> July 2015.</p>	
	<p><b>The meeting closed at 8.30pm</b></p>	

All decisions pay due regard to the school's equality policy and the Equality Act 2010

**Abbreviations:** GB – a governor/the governing body, DDP – delegated decision planner, SEND – special educational needs and disabilities, RAP – raising achievement plan, EY – early years, RC – Resources Committee, SL – subject leader, NC – national curriculum,